

**STANDING ORDER AUTHORITY**

You will need to fill this in if:

- you want to change the amount on your existing standing order, or
- you want to give regularly to St Michael's from your Bank Account, or
- your covenant is coming to an end.

Please fill in and send the completed form to your Bank, stating clearly if this replaces an existing instruction. Note: If you have also filled in a Gift Aid Declaration form, please return this to Alan Prosser, Church Treasurer to ensure that St Michael's can recover the tax on the amount paid.

To The Manager

PLEASE GIVE NAME & FULL POSTAL ADDRESS OF PAYING BANK


<b>Please pay</b>	<b>Barclays Bank plc</b>	<b>Sort Code: 20-49-29</b>
<b>For the credit of</b>	<i>Beneficiary's name</i>	<b>St Michael and All Angels PCC</b>
	<i>Beneficiary's account number</i>	7   0   7   8   4   7   4   5
<b>The sum of</b>	<i>Amount in figures</i>	£
	<i>Amount in words</i>	
<b>Commencing</b>	<i>Date of first payment</i>	
<b>Frequency thereafter</b>	<i>Weekly, monthly, annually</i>	
<b>Day or date of payment</b>	<i>Preferred date</i>	
<b>Until</b>	<i>Please state Date or Until Further Notice</i>	
	<i>Amount of last payment (If applicable)</i>	
<b>Quoting the reference and debit my/our account, as detailed below.</b>	<i>Please quote your name</i>	

<b>Special instructions</b>	<i>(eg amount of first payment if different)</i>	
<b>Payment to be made from</b>	<i>Sort Code</i>	
	<i>Account holders name</i>	
	<i>Account number</i>	
<b>Signature</b>		<b>Date</b>
<b>Telephone Number</b>		

†If the amount of the payments varies please list overleaf.

Please note: The Bank will not undertake to:

- Make any reference to Value Added Tax or other indeterminate element
- Advise payers address to beneficiary
- Advise beneficiary of inability to pay
- Request beneficiary's banker to advise beneficiary of receipt